

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**April 30, 1960**

**For the confidential information  
of the Board of Trustee**

A special meeting of the Board of Trustees was called to order by President Hansen at 10:00 a.m. on April 30 in the Governor's Conference Room in the Capitol Building, Cheyenne, Wyoming. The following members were present: Hansen, McCracken, Jones, Reed, Brough, Chamberlain, Laird, and Sullivan and, ex officio, Humphrey. Absent were: Newton, Peck, Bush, McIntire and, ex officio, Hickey. Miss Linford joined the meeting at 11:50 a.m. and left at 12:20 p.m. President Humphrey left at 12:00 o'clock.

Messrs. Fred Kellogg, architect, C. B. Jensen, Superintendent of Buildings and Grounds, E. C. Bryant, representing Dean M. C. Mundell of the College of Commerce and Industry, and L. G. Meeboer, Building Program Coordinator, were invited into the meeting for a discussion of the final plans and specifications for the Commerce and Industry building.

The following points were considered by the Trustees:

1. Liquidated Damages Provision. It was moved by Mr. Chamberlain, seconded by Mr. Reed, and carried that no provision be made in the specifications for liquidated damages.

2. Completion Date. It was moved by Mr. Reed, seconded by Mr. Chamberlain, and carried that each bidder be required to state his completion date in the proposal.

3. List of Sub-Contractors. There was considerable discussion as to whether or not the bidders should be required to submit a list of their sub-contractors with their proposal. It was decided that such a list would not be required.

At this point President Hansen suggested that the consensus of the Trustees regarding the different questions be obtained, eliminating the necessity for separate motions.

COMMERCE AND  
INDUSTRY  
BUILDING

Liquidated Damages  
Provision

Completion Date

List of  
Sub-Contractors

4. Murals, Tile, Spandrels, Street Lights. It was the consensus of the Board that the specifications should contain the following provisions:

a. An alternate proposal adding to the basic bid the amount of \$2,500 for tiled murals on the exterior panels of the south entrance porch, less credit for omission of tile surfacing of exterior panels.

b. An alternate proposal to add glazed tile on the wall surface in the classrooms under the chalk boards up to chalk board height.

c. An alternate proposal substituting asbestos-vinyl floor tile for the asphalt floor tile required in the specifications as part of the basic bid.

d. An alternate substituting vinyl-asbestos tile floor covering for terrazzo tile floor finish in corridors 118 and 303.

e. Provision for Mo-Sai exterior spandrels of semi-smooth or medium texture, the color to be selected and approved at a later date by the Trustees.

f. Provision for outside lights to be located between the south side of the building and the sidewalk, these lights to be sufficient to give proper illumination to the area in front of the building.

5. Location of Building. Mr. Kellogg informed the Trustees that the front of the building would be approximately 42 feet from the inside edge of the sidewalk.

6. Plaque. The Trustees instructed the architect to prepare for the approval of the Trustees a suggested plaque to be placed in the building, the name of which, already approved by the Board, would be "Commerce and Industry Building."

Murals, Tile,  
Spandrels, Street  
Lights

Location of  
Building

Plaque

7. Deductive Alternates. It was suggested that the architects, the Superintendent of Buildings and Grounds, the Building Program Coordinator, and a representative of the College of Commerce and Industry make every effort to include substantial deductive alternates in the specifications and proposal form.

8. Approval of Plans and Call for Bids. It was the consensus of the Trustees that the plans and specifications should be approved with inclusion of the provisions noted above. It was decided that the call for bids should be published on June 2, 9 and 16, and that bids should be received on July 1 at 2:00 p.m. Mr. Kellogg and Dr. Bryant then left the meeting.

Architects Porter and Porter were called into the meeting at about 11:15 a.m. to present plans and specifications for the Garage and Warehouse. The following points were considered:

1. Retaining Walls, Sidewalks, Curb and Gutter. It was the consensus of the Board that the retaining wall must be constructed and that there should not be an alternate proposal which would eliminate the sidewalks, curbs and gutters. (After the meeting it was determined that the curbs and gutters are to be built by the City of Laramie as a part of the North Side Street Improvement Project, and Messrs. Porter and Porter have been instructed to eliminate the curbs and gutters from the plans and specifications.)

2. Deductive Alternate. Architects Porter and Porter and Messrs. Jensen and Meeboer were instructed to attempt to provide for a substantial deductive alternate in the specifications and proposal form.

3. Approval of Plans and Call for Bids. It was the consensus of the Trustees that the plans and specifications were satisfactory with the inclusion of the provisions noted above. It was decided that the

Deductive Alternates

Approval of Plans  
and Call for Bids

SERVICE BUILDING  
GARAGE AND  
WAREHOUSE

Retaining Walls,  
Sidewalks, Curb  
and Gutter

Deductive Alternate

Approval of Plans  
and Call for Bids

call for bids should be published on June 2, 9 and 16 and that bids should be received on July 1 at 10:00 a.m.

President Humphrey reported that he and other University personnel would meet with the Laramie City Engineer and City Manager on May 5 to discuss the City's request that the University pay the cost of a new sanitary sewer line to be installed on Ivinson Avenue from Fifteenth Street to Sixth Street.

President Humphrey suggested that the summer meeting of the Board be held at Jackson Lake Lodge on July 29 and 30. Mr. McCracken moved, Mr. Reed seconded, and it was carried that this suggestion be approved. Mr. Hansen agreed to contact the manager of the Lodge and make the necessary arrangements.

President Humphrey asked that the Trustees consider blacktopping the streets in the Student Apartments area. Mr. Meeboer stated that the cost of blacktopping the streets associated with the 252 Student Apartments built from bond sales income could be paid from bond sales income balances but that the cost of blacktopping any other streets in the Student Apartments area could not be paid from these bond funds. Dr. Humphrey was asked to have prepared for the May 10 meeting a report pertaining to existing appropriations for blacktopping streets and parking lots and for street sealcoating, as well as estimates of the cost of blacktopping the streets in the Student Apartments area.

President Humphrey and Mr. Meeboer informed the Trustees of a request from Mr. R. J. Luman of the State Treasurer's Office that the University reprint the Improvement Revenue Bonds Series 1959 - Series A that are to be purchased by the State of Wyoming. Mr. Luman requested that the bonds, presently in denominations of \$1,000, be reprinted in as large denominations as possible because of the limited

SEWER LINE

DATE FOR SUMMER  
BOARD MEETING

STREET OILING,  
STUDENT APARTMENTS  
AREA

IMPROVEMENT  
REVENUE BONDS

storage space in the State Treasurer's vault and the work involved in clipping coupons twice a year over the life of the bonds.

Mr. Meeboer stated that both Mr. E. G. Rudolph, Legal Advisor to the Trustees, and the bond attorneys had approved the reprinting of the bonds. He added that, although he had received no estimate, he thought the cost of reprinting would be approximately \$1,000. President Humphrey suggested that a resolution authorizing the reprinting of the bonds be drafted by the bond attorneys and that it be made a part of the minutes of this meeting. It was the consensus of the Trustees that this should be done. Later in the meeting it was decided that Mr. Reed, Mr. Meeboer, and the bond attorneys should work out a plan for the reprinting of the bonds and have the necessary resolution prepared for consideration of the Board at a future meeting.

It was decided that the Executive Committee of the Board and as many of the other Trustees as could attend would be at the meeting at 2:00 p.m. on May 10, at which bids for the men's dormitories and food service, as well as the bids for the Physics area remodeling, would be considered. Mr. Meeboer stated that the bids for the Physics area remodeling would be opened at 10:00 a.m. on May 10, and that Mr. Newton, chairman of the Physical Plant and Equipment Committee, planned to be present at that time. He added that the bids for the dormitories and food service would be opened at 2:00 p.m.

Mr. Jensen presented plans for landscaping around the new Student Apartments. It was the consensus of the Trustees that this area should be seeded and that a sodding method should not be used. The plans were then approved, and the Building Program Coordinator was authorized to call for bids to be received on May 27 at 2:00 p.m.

DATE FOR  
NEXT MEETING

LANDSCAPING,  
STUDENT  
APARTMENTS AREA

The Trustees requested that a schedule of the work to be done during the summer of 1960 on the property acquired by exchange of land with the City be presented to the Trustees at their meeting on May 10.

Mr. Jensen discussed with the Trustees the desirability of installing metal weatherstripping on the doors of the Student Apartments. He estimated the cost of this work for the 252 new apartments to be \$12,600. Mr. Meeboer stated that this expenditure had not been included in the estimated cost of these apartments and that if the work was to be done it would have to be paid from the estimated free balance of the bond sales fund. Mr. Jensen stated that the cost of weatherstripping the 112 apartments built from other than Improvement Revenue Bonds sales income would be approximately \$6,200, and Mr. Meeboer pointed out that if weatherstripping were installed on the doors of these apartments, the cost would have to be paid from the reserve for maintenance and repair or from income.

Mr. Reed moved, Mr. Brough seconded, and it was carried that the weatherstripping be installed.

Mr. Jones suggested that an item for oiling the parking lots at the Stadium be included in the 1961-63 Legislative budget. No action was taken on this suggestion.

President Hansen reviewed the scheduled future meetings of the Board, as follows:

- May 10, 1960 - Board room in Laramie (afternoon)
- May 27-28, 1960 - Board room in Laramie (followed by events of Commencement)
- July 1, 1960 - Board room in Laramie
- July 29-30, 1960 - Jackson Lake Lodge

The meeting adjourned at 12:30 p.m.

Respectfully submitted,

  
E. W. Jones  
Secretary

PHYSICAL EDUCATION  
AND ATHLETICS AREA

WEATHERSTRIPPING  
OF DOORS, STUDENT  
APARTMENTS

OILING STADIUM  
PARKING LOTS

FUTURE MEETINGS